

MINUTES

City Council
City of Arco
July 10, 2023

Mayor Parsons called the meeting to order at 7 p.m. and lead those in attendance in the Pledge of Allegiance. In attendance were Mayor Grady Parsons, Council President Travis Gilchrist, Council members Ben Tessmer, Bobbie Reese, Danny McCurdy, City Clerk Maribel Cahalan, Maintenance Supervisor Tony Chisham. Guests in attendance were Rebecca Lange, Rick Miller, Taci Stoddard, Kevin Harris, Dean Baldwin, and Richard Dean.

Following the Pledge of Allegiance, Minutes from the last Council meeting on June 26th were reviewed by the Council and approved upon motion.

Public Comments – Dee Addition resident Dean Baldwin first asked if a representative of the Sheriff's office attends these meetings. Mayor Parsons answered, "not normally, no". Mr. Baldwin went on to say that there has been excessive noise at all hours from dogs barking an the edge of the Arco Original neighborhood along Mary Street. Even though Mr. Baldwin has contacted the Sheriff's Office several times to report barking dogs, the barking continues at all hours. Mr. Baldwin asks that the City take action to enforce the City Noise Ordinance. Mayor Parsons asked City Clerk Cahalan to send a letter to the owner of the dogs indicating that a citation will be issued if the matter is not resolved.

Rick Miller & Taci Stoddard/Altura & Kevin Harris/Forsgren Engineering - Administration selection for City Park Project – Rick Miller from Altura Community Consulting & Business Finance returned to the City Council to present the proposal for a Community Development Block Grant for City of Arco park improvements. Three actions were suggested by Mr. Miller on the part of the City Council:

- 1) Select a certified Grant Administrator, 2) select an engineering firm to review the proposed improvement plans, and 3) pass a resolution to move forward with the park's improvement grant preparation process. The first two actions are below the limits of State requirements for obtaining bids for contracts. If the Council members are satisfied that Altura would be a good fit for the Grant Administrator and that Forsgren Associates would serve the City for plan review, these costs would be below \$25,000 and \$50,000 that would require the bid process. Moreover, the resolution is a statement of the City's intent to move forward with the Grant application process to include a community survey that would select the appropriate park improvement actions and then to start a design and location report to detail selected improvements. After some Q&A and discussion, there were three motions made, seconded, and approved; 1) to assign Forsgren Associates as reviewing engineers, 2) to assign Altura as Grant Administrator, and 3) to adopt Resolution 2023-05 to move forward with the Grant Application. Several design concepts and locations were discussed by the Council, such as the much-needed repair to the Greenbelt asphalt pathway, and the possibility of installing playground equipment adjacent to the Science Center Park and future site of Arco's EV Charging Station.

Review Special Business Licenses Applications – two additional business license applications were received by the City Clerk for activities for Atomic Days. The Mello-Dee Club proposes evening festivities at the Rodeo Grounds and Mountain View RV Park & Restaurant also has plans for evening festivities. A motion was made and passed to approve these licenses.

Replace Streetlight Pole in front of the Vet Clinic & Beautification Plan for Greenbelt – City Maintenance Supervisor Tony Chisham urged the Council to pursue replacement of a streetlight pole and light fixture in front of the Veterinary Clinic on Grand Avenue, Maintenance Supervisor Chisham had one

cost estimate for delivery and installation of a new streetlight pole and light fixture for the Council to review. Councilman Tessmer recommended the Council seek several bids for the streetlight pole and light replacement. A motion was made to table action on the streetlight until additional bids are requested and reviewed by the Council. Additionally, Mr. Chisham described a plan to expand the managed area of the Greenbelt parkway by trimming or removing the sagebrush between the Greenbelt and the highway all the way down to the Truck Stop. Grass could be added and watered in the summer. Mayor Parsons and Councilman Tessmer queried whether Butte County might be interested in working together on this project. The Mayor and Councilmembers agreed to get in touch with the County Road and Bridge Department to discuss the project and project the costs before taking any action.

Bills – bills in the amount of \$15,943.77 were reviewed and approved for payment.

Roundtable – City Clerk Cahalan shared with the Council that Tim Solomon from Rocky Mountain Power Company has offered the City a \$1,000 donation. After some discussion, the Council agreed to accept the donation and add it to funds for Greenbelt beautification that was discussed at this meeting. Clerk Cahalan also shared that the Comp Plan planner Kurt Hibbert requested to be on the Council agenda for August 14th.

Mayor Parsons reminded the Council of Atomic Days coming up on July 14th and 15th and the many activities planned for this year.

Councilwoman Bobbie Reese asked City Maintenance Supervisor Chisham to see about having the mowed grass clippings along the Greenbelt removed and discarded off the pathway.

The meeting was adjourned at 7:48 p.m. The next regular City Council meeting will be held on Monday, July 24th at 7:00 p.m. at the City office.



Grady Parsons, Mayor



Maribel Cahalan, City Clerk