

MINUTES

City Council
City of Arco
June 12, 2023

Mayor Parsons called the meeting to order at 7 p.m. and lead those in attendance in the Pledge of Allegiance. In attendance were Mayor Grady Parsons, Council members Travis Gilchrist, Ben Tessmer, Bobbie Reese, Danny McCurdy, and Deputy Clerk Dana Jensen. Guests in attendance were Richard and Mary Dean, Myron Karlinsey, Tom Cammack, Rebecca Lange, Rosanne Smith, and Justin Rose.

Before business was begun, Council President Gilchrist made a Motion to amend the agenda to include additional event permit applications under the agenda item for Special Business Licenses. Three additional applications arrived after the agenda was completed but needed to be timely addressed. A motion was made and passed to add the additional permits to the agenda. Minutes from the last meeting on May 22nd were approved as written.

Public Comments – No one signed up for public comments at this time.

Myron Karlinsey– Mr. Karlinsey made a proposal to paint the Conning Tower at the Sub Park as an action to assist his son with community service hours. Several other suggestions were made by the Council for Community Service activity. Mayor Parsons said that he would meet with City staff to identify work that could be done as Community Service. Mr. Karlinsey will contact the Mayor to coordinate what work to do.

Richard Dean – Question and Comments Regarding the Canal Lining Project and information and questions about the Old Danielson Canal – Mr. Dean asked if there were any City Permits issued for the canal lining on the section of Arco Canal that he identifies as the Danielson Canal; a section from the area of the power substation just outside the City limit that goes south to the road to the City Dump. There were questions about whether the Danielson Canal is still identified as such, and whether the Big Lost River Irrigation District acquired if or maintains a lease for its use. Mr. Dean feels that beyond that question is the width of the canal right-of-way to which he identifies at 12.5 feet from the canal centerline. At his property, that 25-foot width has been greatly exceeded. Council President Gilchrist assured Mr. Dean that the City has written to the water district protesting the canal lining design and with concerns regarding safety of the newly lined canal. The City also had an attorney research the rights of the City and the canal company regarding work and changes to the canal. The outcome was that the City had on recourse to change the work on the canal. Mr. Dean invited the Council to visit his property to view firsthand the damage done at his property during the canal lining. Mr. Dean is still communicating with the water district to request remediation of the damage to his property.

Rosanne Smith – Budget and other questions and issues for the Mayor and Council – Ms. Smith wondered if the City has been able to clarify yet previous questions regarding the first quarter City Budget Report? Ms. Smith pointed out that the second quarter City Budget Report has not yet been published. The Deputy Clerk outline actions to date to remedy account access and information issues with Wells Fargo Bank. Deputy Clerk Jensen said that the Wells Fargo account is set up to receive and pay out monies for the City's water and sewer bonds, as well as credit card payments made to the City. Deputy Clerk Jensen said that only recently has she been able to complete the process to provide current staff with full access to the account. Ms. Smith next pointed out that the City still has no system in place to receive electronic utility payments. The Deputy Clerk shared that the City does accept credit card payments and that Caselle financial tracking system is not operating smooth enough to pursue the possibility of receiving electronic payments at this time. Lastly, Ms. Smith was wondering why access to the City meeting via Zoom is not always available. Deputy Clerk Jensen said that for Ms. Smith's last

request (on May 22nd) the clerks were not able to get Zoom to function. Council President Gilchrist stated that the City offers Zoom access when they can, but that it doesn't always work.

Special Business Licenses / Carl Couture and others – Deputy Clerk Jensen presented the Special business License applications for Fireworks sales and Beer Gardens for the 4th of July as well as for Atomic Days. The fireworks vendor is a regular and Sawtooth Bar and SJ's Café are planning on separate Beer Gardens for the Fourth and for Atomic Days. A motion was made and passed to approve the permits; one permit is pending upon receipt of payment of the license fee.

Discuss Parks & Rec Hall – Justin Rose attended the meeting to introduce himself to the Council and to ask about coordinating Rec Hall activities. Previous Rec Hall coordinator Karen Knight is stepping down. Mr. Rose has been working with Ms. Knight on taking on coordination for the Rec Hall and for other City Parks & Rec activities. They discussed reactivating a Rec Hall Board and to report to the City more regularly in the future. Council members are supportive of reactivating a Rec Hall Board. Justin only needs to bring in the names of those interested in being on the Board for Council to review and appoint.

Hay Cutting Bids – Deputy Clerk Jensen reported that no bids have been received. Maintenance Supervisor Tony Chisham was not present at tonight's meeting to provide a status report for the sewer pond hay fields.

Resolution for Safety Eyewear and Work Boots Allowance – The City Council thought that a Resolution was needed to add the safety gear allowance to the City Personnel Handbook, but Deputy Clerk Jensen and Counselman Tessmer informed the Council that the updated personnel handbook includes the Safety Eyewear and the Work Boots Allowance provisions, and that the City staff have been briefed and had input on these provisions. As a result, no resolution is needed to update the personnel handbook.

Resolution for Planning & Zoning Applications & Permits – A Resolution to update the City Planning and Zoning Application and Permit to match that of the updated County Applications and Permit fees is needed. After some discussion, it was determined that the existing City Ordinance describes mirroring the County permit fees. Thus, a short resolution describing the recent county fee update is all that is needed. Deputy Clerk Jensen will prepare a resolution statement for the next City Council meeting.

Bills – bills in the amount of \$55,392.92 were reviewed and approved for payment.

Roundtable – Deputy Clerk Jensen had a few items to share. 1) Comprehensive Plan contractor Kurt Hibbert dropped off the most recent draft of the City Comp Plan for the Council to review. Mr. Hibbert is awaiting completion of the County Comp Plan Impact Area map as one of the last pieces of the draft for the City Comp Plan. 2) Next, Deputy Clerk Jensen has received several calls from residents asking if the City permit is needed for Lemonade Stands operated by local children. The City Ordinance does not require a child to request a permit for a Lemonade Stand. 3) The City Office has recently received numerous questions asking whether Shipping Containers (ConExs) are allowed for Storage structures within the City. The City Building Inspector says that in the past the City has not allowed Shipping Containers for permanent storage structures within the City. Apparently, any storage structure 200 square feet or less does not require a permit from the City. However, Council President Gilchrist said that the City may use the Ordinance definition of "Blight" or Pollution issues such as noise, sunlight, or flash, when looking at allowable structures on City parcels.

Next, Mayor Parsons shared details of plans underway for the City's Fourth of July celebration. There are several new activities planned for this year before and after the parade. Watch for details in the Arco Advertiser. Mayor Parsons said that the Pretty City Committee is updating the sidewalk flower pots with new wood stain before placing new flowers for the summer. Also, the committee members plan to put a new coat of paint on the Gazebo at the Science Center before Atomic Days.

Council President Gilchrist asked about progress on the Greenbelt asphalt repairs. Gilchrist said that this needs to move forward. He also stated that the work to line the canal within the City has raised many issues with the storms water running off, it cannot legally be allowed to run into the canal. The City needs to make plans to address these issues going forward. Guest Rebecca Lange asked about the \$100,000 LHTAC grant request that just missed the point cut-off for the 2024 award list. Council President Gilchrist said that the City asks Forsgren Engineers to apply every year for funding to expand curb and gutter installation for the City. Only one grant was ever awarded for Arco, and it funded curbs and gutters for the Decoria Addition. If another grant should be awarded for curbs and gutters, a section of the City adjacent to Decoria Addition would be tackled.

Councilman Tessmer brought up an issue of consistency in Zoning rules application. There are some owners of parcels in areas who are zoned Commercial that are using the properties for residential without having applied for a variance or zoning change. Tessmer recommends the City send out a letter that explains the zoning ordinance requirements and requesting compliance.

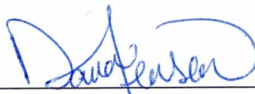
Councilwoman Bobbie Reese expressed the urgent need to upgrade security cameras for Bottolfsen Park and to other City properties. In the meantime, can inexpensive systems such as Blink, or Arlo be purchased and installed? Mayor Parsons asked Council members to supply information on recommended systems for him to review. Councilwoman Reese said that the bugler to kick off the Fourth of July parade has been confirmed.

Since there were no additional business or discussion to be had, the meeting adjourned at 8:14 p.m.

The next regular City Council meeting will be held on Monday, June 26 2023, at 7:00 p.m.



Grady Parsons, Mayor



Dana Jensen, Deputy Clerk