

CHAPTER 18.16 – Renewal Of License

Sections:

- 18.16.010 Renewal of License.
- 18.16.020 Late Charges.
- 18.16.030 Transfers.

18.16.010 Renewal of License.

- A. Applications for renewal shall be made to the City Clerk no sooner than 60 days prior to the expiration of the license. A completed application and the required license fees must be received by the Clerk prior to the expiration date of the license.
- B. If after renewal, it is alleged that a currently licensed business is not in compliance with the laws and regulations pertaining thereto, or that additional conditions of issuance should apply, the alleging person may submit an appeal to the City Council requesting the Council to revoke the license or add additional conditions of issuance.
- C. Special business licenses are renewed for a one-year term.

18.16.020 Late Charges.

In addition to the license fee required by this Chapter aforementioned, a notification and special handling fee of twenty-five dollars (\$25.00) shall be assessed to defray the added administrative expense for any business for which a completed application and attendant fee payment are not remitted within the time required by this Chapter. Said charge shall be paid in advance along with the regular application fee at the time of application for a license or license.

18.16.030 Transfers.

No license granted by the city shall be assignable or transferable; nor shall such license authorize any person to do business or act under it but the person named therein, nor at more than one place. There shall be no refunds except as specifically provided.